Board of Fire Commissioners
Regular Monthly Meeting
October 20, 2026

Minutes

The meeting was called to order at 7:05 p.m. by Chairman Magerle.

In attendance:

- Chairman Andrew Magerle
- Commissioner Kurt Martin
- Commissioner Brian McDonald
- Commissioner Rick Oh
- District Manager James Magerle
- District Secretary/Treasurer Denise Spada
- Chief Erik Weber
- 2nd Asst. K.C. Anna

*Commissioner Gaito was excused

Chief's Report:

- The following events/trainings were submitted for approval:
  - Driver Training Rodeo – Saturday, October 24, 2026
  - Marina Fires Drill – November 12 and 15, 2026
  - Holiday Decorations Work Detail – November 15, 2026
  - Christmas Tree Sale – December 4-6, 2026

  Commissioner Martin put forth a motion to approve all events/trainings, seconded by Commissioner Oh and unanimous.
- Commissioner Martin put forth a motion to approve payment for the Department Newsletter at a cost not to exceed $7,000.00 for printing and postage; motion seconded by Commissioner McDonald and unanimous.
- After reviewing three quotes for each, Commissioner McDonald put forth a motion, pending the SAFTER Grant, to move forward with CST Technology Solutions for an electronic roster/recruitment board for the lobby at an approximate cost of $3,400.00 (and a monthly fee of $80.00 per month) and a new AV system for the upstairs meeting room at an approximate cost of $18,500.00; total cost not to exceed $26,000.00. Motion was seconded by Commissioner Oh and unanimous.
- Chief Weber requested new work shirts for members for stand-bys and work details; Chairman Magerle asked Chief Weber to get pricing.
- Dan Harman is back in service after his surgery.
- Huntington Hospital will be giving members flu shots at the November Dept. meeting.
- Chief Weber notified the Board that computers were not updating and that Microsoft office stopped working. District Manager Magerle informed the Board that Adept identified several computers (1 desktop and 2 laptops) as vulnerable due to an inability to update to the newest version of windows. The Board asked for pricing on the cost to replace.

District Manager's Report:

- Fire District Manager Magerle presented his report and highlighted the following:
  - Apparatus:
    - Pump test completed on vehicle 222
    - Batteries replaced, and air horn repaired on vehicle 225
    - NYS inspection on vehicle 2218
  - Equipment:
    - Eight members fitted for bunker gear
    - Firefighting gloves helmets and boots ordered
    - Air quality test conducted on the air machine
    - Building heat turned on
    - New washer and dryer installation complete
    - FHAs would like to upgrade the District patch for uniform shirts; Board did not object
  - Communications:
    - IWT will be repairing and cleaning the dispatch console power supply and will also install a back up
  - Building and Grounds:
    - Plumbing and electric work completed for new washer and dryer
    - Lower truck floor was painted
    - North bay door was adjusted
    - Fall plantings completed
  - Personnel:
    - 36 hours of overtime for the month of September

District Secretary/Treasurer Spada presented her report:

- The minutes from the September Budget Workshop, September Special Meeting and the September Regular Meeting were approved on a motion by Commissioner Oh, seconded by Commissioner McDonald; unanimous.
- Correspondence:
  - Facility Requests:
    - Chris Amendolare to hold a CPR class for Huntington Bay/Bay Hills residents on Nov. 4, 2026; approved.
    - West Shore Yacht Club to hold an Annual Meeting on Nov. 5, 2026; approved.
    - Huntington Bay Village to hold a meeting on Nov. 19, 2026; approved.
    - Suffolk County Fire Academy to hold a Hazardous Materials Refresher class on Jan. 10, 2027; approved.
  - Notice from Capital Area Fire Districts Association of Fall Education Seminar on Saturday, Nov. 7, 2026
  - Email for Dept. member Steve Lapp asking to move communications for Juniors from Constant Contact to Team Snap at a cost of $10.83 per month. The Board had no objections.
- Motion put forth by Commissioner Oh to accept a revised District Credit Card Policy to include fuel cards, motion seconded by Commissioner McDonald and unanimous.

- Motion put forth by Commissioner Oh to approve the following Fire District Board of Elections for the December 8, 2026 District election at a compensation of $70.00:
  Rich Florio – Chairman
  Darlene Colonna – Election Inspector/Ballot Clerk
  Margaret Florio – Election Inspector/Ballot Clerk
  Motion was seconded by Commissioner Martin and unanimous. District Secretary/Treasurer Spada stated that she would like to have Rich Florio and Darlene Colonna work the Department election on Dec. 3, 2026 at the same compensation; no objection.

  Nominating Petitions for the District election will be available in the District office on November 2, 2026; 25 signatures needed, and petitions are due back to the District Sec/Treas. by 1:00 p.m. on November 18, 2026.

- District Sec/Treasurer Spada informed the Board that she attended a Grant Orientation meeting on October 14, 2026. An overview of both the SAFER Grant and the VFire Grant was given. It was also reported that the AFG has closed and no award was granted to Halesite. Grant Guys suggested borrowing 50 Scott bottles to replace the ones that are expiring soon and reapplying for the 2026 AFG. The Board agreed to apply for 50 Scott packs on the next AFG cycle and to work with Grant Guys on setting up a Scott bottle loan from neighboring departments.

- Financial Report & Bills:
  - Cash account balances, Budget Report as of September 30, 2026 and LOSAP Statement from Main Street Financial were distributed for review. Prepaids totaling $60,541.38, payroll for September totaling $86,899.97, 57 vouchers from the General Fund in the amount of $74,682.96, and 1 voucher for $10,416.53 for the Capital Reserve Fund were approved on a motion from Commissioner Oh, seconded by Commissioner McDonald and unanimous. The Permissive Referendum for the PPE Washer/Dryer was closed out with the final payment from Capital Reserve for $10,416.53 and an unanticipated $7,258.47 above the Permissive amount for additional necessary plumbing work paid out of the General Fund. (included in the GF amount listed above).

- Chairman Magerle:
  - Chairman Magerle asked for a Resolution on the 2027 Proposed Budget. Commissioner Oh put forth a Resolution to Adopt the 2027 Proposed Budget of $3,296,100.00 as the Final Budget for 2027, seconded by Commissioner Martin and unanimous.
  - Chairman Magerle informed the Board that Taylor Boswith has been approved by Civil Service for the position of Firehouse Attendant and would like to start on December 1, 2026 so she can give her current Fire District ample time to find a replacement. Commissioner Oh put forth a motion to approve the hire of Taylor Boswith for the position of Firehouse Attendant, seconded by Commissioner Martin and unanimous.

- Apparatus:
  - Commissioner Martin informed the Board that he rescheduled Mr. Bozek for the November Board meeting.

- Buildings and Grounds: No report.

- Communications: No report.

- Personnel: No report.

There being no further business, a motion to adjourn the meeting was made at 7:47 p.m. by Commissioner Oh, seconded by Commissioner McDonald; unanimous.

Respectfully submitted,

Denise Spada

Denise Spada
District Secretary/Treasurer